

SUMTER COUNTY BUDGET & PURCHASING DEPARTMENT

BID # RFP 013-0-2011 / AT

BID NAME S.C. Provision of Pest Control Services

BROADCAST DATE June 28, 2011

Non-Mandatory  
PREBID MEETING DATE 7-11-2011 TIME 9am ROOM # 208, WW

LAST DATE FOR QUESTIONS 7-15-2011 @ 5pm

PROPOSALS DUE DATE 7-28-11 TIME 10am open 10:05 am Rm 208, WW

SELECTION COMMITTEE MEETING DATE 8-1-11 TIME 10am ROOM # 208, WW

DEPARTMENT Facilities CONTACT NAME Richard Cobb EXT 569-6833

ENGINEER/ARCHITECT /

PHONE NUMBER / FAX NUMBER /

AWARDED TO \_\_\_\_\_

COMMENTS BOCC 8-9-11

FILENAME: N:\ADMIN\PURCHASING DEPT\BIDS & PROPOSALS # RFP 013-0-2011

Selection  
Richard Cobb  
Jackey Jackson  
Herschel Wiley

Pest Control  
Copies: 1 original, 1  
electronic, 3 copies

Sumter County Pest Control Services

RFP opening was to be held at 10:05 p.m. on July 28, 2011 at The Villages Sumter County Service Center, 7375 Powell Road, Room 208, Wildwood, Florida 34785. Due to room booking issues the RFP Opening was moved to room 117 at 10:10 am. Front doors were properly noticed as was room 208 (notice attached).

In attendance for the RFP opening was selection committee member Richard Cobb, Facility Maintenance, and Financial Services representative Tina Chavez. Additional persons representing proposal companies were present (sign in sheet attached).

Bid Summary page was read by staff noting upcoming deadlines and public meeting noting locations, dates and times. It was noted that if anyone wanted to view the proposals or had any question or comments must contact Tina Chavez in the Financial Services Department. Communication with selection committee members may be grounds for disqualification.

Four (4) RFPs were received in a timely manner and opened (listed in alphabetical order):

- 1) Apex Pest Control. 2812 S. 70<sup>th</sup> Street, Tampa, FL 33619
  - a. Bid package was properly marked as a bid.
  - b. 1 original received
  - c. 3 copies received
  - d. 1 copy in electronic format
  - e. Addendum page was acknowledged
  - f. Annual fee \$ 11,868.00
  - g. Notes – N/A
- 2) Hulett Environmental Services, 7670 Okeechobee Blvd., West Palm Beach FL 33411
  - a. Bid package was properly marked as a bid.
  - b. 1 original received
  - c. 3 copies received
  - d. 1 copy in electronic format
  - e. Addendum page was acknowledged
  - f. Annual Fee \$15,432.00
  - g. Notes – N/A
- 3) P.C.S. Pest Control, 121 Market Street, Leesburg, FL 34748
  - a. Bid package was properly marked as a bid.
  - b. 1 original received
  - c. 3 copies received
  - d. Copy in electronic format was not received
  - e. Addendum page was acknowledged
  - f. Annual Fee - \$8,400.00
  - g. Notes – N/A
- 4) Tri-County Pest Control South. Inc. 7700 St. Johns Road, Land o'Lakes, FL 34638
  - a. Bid package was properly marked as a bid.
  - b. 1 original received
  - c. 3 copies received
  - d. Copy in electronic format was not received

- e. Addendum page was acknowledged
- f. Annual Fee - \$16,100.16
- g. Notes – N/A

And one notice of "NO PROPOSAL" from North American Maintenance CO., Inc.

Richard Cobb received his copies of each of the proposals. Jackey Jackson and Herschal Wiley were sent their copies by interoffice mail.

Meeting concluded at 10:17 a.m.

## SIGN - IN SHEET

DATE: 7/28/11

TIME: @ 10:05 a.

BID NAME: RFP. 013.0 2011 / AT.  
Pest Control

NAME

COMPANY

RICHARD COBB

BOCC MAINT

Tim Chavez

Bacc - F.S.D

Chris Pellegrini

Hulett

Conner Keller

Apex Pest Control, Inc.

# Pest Control RFP 013

RFP opening scheduled for 10:05 a.m. has been moved from Room 208 to Room 117.

Please go to the Building Services Department and they will direct you to their conference room.

RFP 013-0-2011/AT Sumter County Pest Control Services

Selection Committee meeting held on August 1, 2011.

The meeting scheduled to begin at 10:00am in Room 208 of The Villages Sumter County Service Center, 7375 Powell Road, Wildwood, FL 34785.

Richard Cobb, Facility Maintenance, Jackey Jackson, Public Works, and Herschel Wiley, Mosquito Control were present as Selection Committee members.

Tina Chavez was present to represent county staff.

Tina stated this meeting is held for the Selection of Pest Control Services. The Selection Committee's recommendation to contract for services will go the Sumter County Board of County Commissioners on August 9, 2011.

Tina then turned the meeting over to the Selection Committee.

Committee members discussed the Scope of Service outlined in the RFP packet. Consensus of the committee was that the proposals were all similar in content and that the majority of the difference was pricing.

Herschel Wiley stated that he did not find any warranty/guarantees within any of the packets. Richard Cobb noted the same, but stated that in the scope there is a 2 hour call back required from successful contractor

Selection Committee scored RFPs as follows:

COMPANY	Richard Cobb's Totals	Jackey Jackson's Totals	Herschel Wiley's Totals	GRAND TOTAL
<u>Apex</u>	3.4	3.37	3.3	10.07
<u>Hulett</u>	2.75	2.97	2.4	8.12
<u>PCS</u>	3.85	3.705	3.75	11.305
<u>Tricounty</u>	3.1	2.795	2.4	8.295

\*score sheets are attached

Selection Committee members agree to recommend PCS for Pest Control Service provider at the August 9, 2011 Board of Sumter County Commissioners meeting.

The meeting adjourned at 10:25 a.m.



	Richard Cobb		Jackey Jackson		Herschel Wiley		
	0.4	3.5	1.4	3.3	1.32	3	1.2
	0.05	0	0	2.5	0.125	0	0
	0.1	2	0.2	3.5	0.35	3	0.3
	0.45	4	1.8	3.5	1.575	4	1.8
apex			3.4		3.37		3.3 Apex 10.07
	0.4	3	1.2	3.4	1.36	3	1.2
	0.05	0	0	2.5	0.125	0	0
	0.1	2	0.2	3.6	0.36	3	0.3
	0.45	3	1.35	2.5	1.125	2	0.9
hulett			2.75		2.97		2.4 hulett 8.12
	0.4	3.5	1.4	3.6	1.44	3	1.2
	0.05	0	0	2.5	0.125	0	0
	0.1	2	0.2	3.4	0.34	3	0.3
	0.45	5	2.25	4	1.8	5	2.25
PCS			3.85		3.705		3.75 PCS 11.305
	0.4	4.75	1.9	3.5	1.4	3	1.2
	0.05	0	0	2.5	0.125	0	0
	0.1	3	0.3	3.7	0.37	3	0.3
	0.45	2	0.9	2	0.9	2	0.9
Tricounty			3.1		2.795		2.4 Tricounty 8.295



## PART 2 EVALUATION AND AWARD

### PROPOSALS EVALUATION

This Request for Proposals includes following all the procedures in this document and sending the sealed Proposals information to the Sumter County BOCC by the due date and time. Once Proposals are received, the Selection Committee members will independently review each submittal and score each Proposal based on the evaluation criteria. All Proposals received in accordance with this Request for Proposals will be evaluated using the following criteria.

	Score	X	Weight	=	Rating
1. Contractor's Experience and Personnel / References	<u>3.5</u>		<u>0.40</u>		<u>1.4</u>
2. Warranty / Guarantee	<u>0</u>		<u>0.05</u>		<u>0</u>
3. Completeness of Proposal	<u>2</u>		<u>0.10</u>		<u>.2</u>
4. Price	<u>4</u>		<u>0.45</u>		<u>1.8</u>
SCORE:					<u>3.4</u>
0 = Non-Responsive					
1 = Poor					
2 = Fair					
3 = Average (Included only minimum of what was asked for on subject criteria)					
4 = Good					
5 = Excellent					

Do not attempt to contact any Selection Committee Member, staff member or person other than Mrs. Amanda Taylor for questions relating to this project. Anyone attempting to lobby Sumter County BOCC representatives may be disqualified. The Selection Committee Members shall be: Jackey Jackson, Assistant Public Works Director; Richard Cobb, Maintenance Supervisor; and Hershel Wiley, Mosquito Operations Coordinator.

Recommendation of award will be provided on Demand Star once award is made at [www.demandstar.com](http://www.demandstar.com). The award will be based on the Proposal that is most advantageous to Sumter County. All Selection Committee recommendations are subject to Board approval.

The Selection Committee will meet to evaluate Proposals on August 1, 2011 @ 10:00 a.m. in Room 208 located in The Villages Sumter County Service Center, 7375 Powell Road, Wildwood, FL 34785.

### PROPOSALS AWARD

Submitters and vendors registered through [www.demandstar.com](http://www.demandstar.com) will have access to award documents via the website. All others wishing to receive an official tabulation of the results of the opening of this Proposal are to submit a self-addressed, stamped business size (No. 10) envelope. Proposal results may also be requested by telephone, fax or electronic media.

*1) C.B.s of Delantho, Labelle all bldgs, county schools - # bldgs?*



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	Score	X	Weight	=	Rating
1. Contractor's Experience and Personnel / References	<u>3</u>		<u>0.40</u>		<u>1.2</u>
2. Warranty / Guarantee	<u>0</u>		<u>0.05</u>		<u>0</u>
3. Completeness of Proposal	<u>2</u>		<u>0.10</u>		<u>.2</u>
4. Price	<u>3</u>		<u>0.45</u>		<u>31.35</u>
SCORE:					<u>2.75</u>
0 = Non-Responsive					
1 = Poor					
2 = Fair					
3 = Average (Included only minimum of what was asked for on subject criteria)					
4 = Good					
5 = Excellent					

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1) OIA, FL ATL UNIVERSITY, S.C. APPS - # ?





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	Score	X	Weight	=	Rating
1. Contractor's Experience and Personnel / References	<u>3.5</u>		<u>0.40</u>		<u>1.4</u>
2. Warranty / Guarantee	<u>0</u>		<u>0.05</u>		<u>0</u>
3. Completeness of Proposal	<u>2</u>		<u>0.10</u>		<u>.2</u>
4. Price	<u>5</u>		<u>0.45</u>		<u>2.25</u>
					<u>3.85</u>

#### SCORE:

0 = Non-Responsive

1 = Poor

2 = Fair

3 = Average (Included only minimum of what was asked for on subject criteria)

4 = Good

5 = Excellent

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1) L.F.L. Stream (22), 400 Apts, City of Clermont (52 Locations)



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	Score	X	Weight	=	Rating
1. Contractor's Experience and Personnel / References	<u>4.75</u>		<u>0.40</u>		<u>1.9</u>
2. Warranty / Guarantee	<u>0</u>		<u>0.05</u>		<u>0</u>
3. Completeness of Proposal	<u>3</u>		<u>0.10</u>		<u>.3</u>
4. Price	<u>2</u>		<u>0.45</u>		<u>.9</u>
SCORE:					<u>3.1</u>
0 = Non-Responsive					
1 = Poor					
2 = Fair					
3 = Average (Included only minimum of what was asked for on subject criteria)					
4 = Good					
5 = Excellent					

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1) West Hills County (GA), All Polk County, All Manatee County  
# bldgs?



Apex Pest Control Inc

Sumter County Board of County Commissioners - PROVISION OF PEST CONTROL SERVICES

**PART 2  
EVALUATION AND AWARD**

\$\$\$  
11.868.00

**PROPOSALS EVALUATION**

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	Score	X	Weight	=	Rating
1. Contractor's Experience and Personnel / References	3.8		0.40		1.52
2. Warranty / Guarantee	2.5		0.05		.125
3. Completeness of Proposal	3.5		0.10		.35
4. Price	3.5		0.45		1.575
					3.57

**SCORE:**

0 = Non-Responsive

1 = Poor

2 = Fair

3 = Average (Included only minimum of what was asked for on subject criteria)

4 = Good

5 = Excellent

Do not attempt to contact any Selection Committee Member, staff member or person other than Mrs. Amanda Taylor for questions relating to this project. Anyone attempting to lobby Sumter County BOCC representatives may be disqualified. The Selection Committee Members shall be: Jackey Jackson, Assistant Public Works Director; Richard Cobb, Maintenance Supervisor; and Hershel Wiley, Mosquito Operations Coordinator.

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# Hulett Environmental Services

Sumter County Board of County Commissioners – PROVISION OF PEST CONTROL SERVICES

## PART 2 EVALUATION AND AWARD

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	Score	X	Weight	=	Rating
1. Contractor's Experience and Personnel / References	3.4		0.40		1.36
2. Warranty / Guarantee	2.5		0.05		.125
3. Completeness of Proposal	3.6		0.10		.36
4. Price	2.5		0.45		1.125

#### SCORE:

0 = Non-Responsive

1 = Poor

2 = Fair

3 = Average (Included only minimum of what was asked for on subject criteria)

4 = Good

5 = Excellent

Price  
Very Good  
\$5,432.00  
2.970  
RFP

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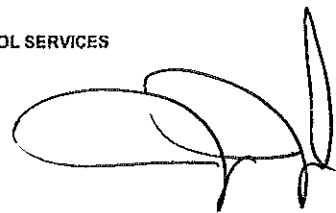
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# P.C.S. Pest Control

Sumter County Board of County Commissioners – PROVISION OF PEST CONTROL SERVICES

## PART 2 EVALUATION AND AWARD



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	Score	X	Weight	=	Rating
1. Contractor's Experience and Personnel / References	<u>3.6</u>		<u>0.40</u>		<u>1.44</u>
2. Warranty / Guarantee	<u>2.5</u>		<u>0.05</u>		<u>.125</u>
3. Completeness of Proposal	<del>3.0</del> <u>3.4</u>		<u>0.10</u>		<u>.34</u>
4. Price	<u>4</u>		<u>0.45</u>		<u>1.8</u>

#### SCORE:

0 = Non-Responsive

1 = Poor

2 = Fair

3 = Average (Included only minimum of what was asked for on subject criteria)

4 = Good

5 = Excellent

Price  
Least Expensive  
\$18400.00  
3.705

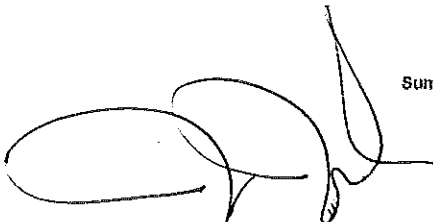
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# Tri - County Pest Control

Sumter County Board of County Commissioners - PROVISION OF PEST CONTROL SERVICES

## PART 2 EVALUATION AND AWARD

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	Score	X	Weight	=	Rating
1. Contractor's Experience and Personnel / References	<u>3.5</u>		<u>0.40</u>		<u>1.4</u>
2. Warranty / Guarantee	<u>2.5</u>		<u>0.05</u>		<u>.125</u>
3. Completeness of Proposal	<u>3.7</u>		<u>0.10</u>		<u>.37</u>
4. Price	<u>2</u>		<u>0.45</u>		<u>.9</u>
SCORE:					<u>2.795</u>
0 = Non-Responsive					
1 = Poor					
2 = Fair					
3 = Average (Included only minimum of what was asked for on subject criteria)					
4 = Good					
5 = Excellent					

3) Counties  
Rec. files  
Wide Range In Price  
Very Good  
\$16,100.16

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# Apex Pest Control, Inc.

Sumter County Board of County Commissioners - PROVISION OF PEST CONTROL SERVICES

## PART 2 EVALUATION AND AWARD



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	Score	X	Weight	=	Rating
1. Contractor's Experience and Personnel / References	<u>3</u>		<u>0.40</u>		<u>1.2</u>
2. Warranty / Guarantee	<u>0</u>		<u>0.05</u>		<u>0.</u>
3. Completeness of Proposal	<u>3</u>		<u>0.10</u>		<u>0.3</u>
4. Price	<u>4</u>		<u>0.45</u>		<u>1.8</u>
					3.3

#### SCORE:

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1 = Poor

2 = Fair

3 = Average (Included only minimum of what was asked for on subject criteria)

4 = Good

5 = Excellent

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The Selection Committee will meet to evaluate Proposals on August 1, 2011 @ 10:00 a.m. in Room 208 located in The Villages Sumter County Service Center, 7375 Powell Road, Wildwood, FL 34785.

### PROPOSALS AWARD

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## PART 2 EVALUATION AND AWARD

*Hershel L. Wiley*

### PROPOSALS EVALUATION

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	Score	X	Weight	=	Rating
1. Contractor's Experience and Personnel / References	<u>3</u>		<u>0.40</u>		<u>1.2</u>
2. Warranty / Guarantee	<u>0</u>		<u>0.05</u>		<u>0</u>
3. Completeness of Proposal	<u>3</u>		<u>0.10</u>		<u>0.3</u>
4. Price	<u>2</u>		<u>0.45</u>		<u>0.9</u> 2.4

#### SCORE:

0 = Non-Responsive

1 = Poor

2 = Fair

3 = Average (Included only minimum of what was asked for on subject criteria)

4 = Good

5 = Excellent

*(No Proposals letter not completed.)*

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## PART 2 EVALUATION AND AWARD

*Amanda Taylor*

### PROPOSALS EVALUATION

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2. Warranty / Guarantee	<u>0</u>		<u>0.05</u>		<u>0</u>
3. Completeness of Proposal	<u>3</u>		<u>0.10</u>		<u>0.3</u>
4. Price	<u>5</u>		<u>0.45</u>		<u>2.25</u>
					<u>3.75</u>

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# Tri-County Pest Control South, Inc.

Sumter County Board of County Commissioners – PROVISION OF PEST CONTROL SERVICES

## PART 2 EVALUATION AND AWARD

*Handwritten signature: Amanda Taylor*

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3. Completeness of Proposal	<u>3</u>		<u>0.10</u>		<u>0.3</u>
4. Price	<u>2</u>		<u>0.45</u>		<u>0.9</u> 2.4

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